



HAJ COMMITTEE OF INDIA

(Statutory body constituted under the Act of Parliament No.35 of 2002)
Ministry of Minority Affairs, Government of India

Haj House Residential Coaching Institute

(HHRCI)

Haj House, 7-A M.R.A. Marg (Palton Road), Mumbai -400001.

Phone: 022-22717100, 022-22717148

Date: 22.09.2025

Notification.

HHRCI has obtained confirmation of willingness to join from the waitlisted candidates, who confirmed their interest via email to join HHRCI for the Civil Services Examination 2026, skipping those who did not Join. **08** candidates have been provisionally waitlisted by the Haj House Residential Coaching Institute of the Haj Committee of India, (**as per the enclosed List-3**), to undergo coaching for the Civil Services Examination conducted by the UPSC for the year 2026.

Selected Candidates are required to report to the Dy. Chief Executive Officer (Admin.), at 10th floor, Haj House, 7-A, M.R.A. Marg, (Palton Road), Mumbai - 400 001, on or before **30th September, 2025**, positively. Candidates failing to report within the stipulated time may lose their seats and remaining candidates from the waiting list in the order of merit will be considered.

The duration of Coaching will be up to 24th May, 2026 (Preliminary Test scheduled by UPSC). Once the Candidate is admitted in Haj House, he/she will not be normally allowed to leave before Preliminary Examination Scheduled in the Month of May- 2026, otherwise his/her deposit shall be forfeited.

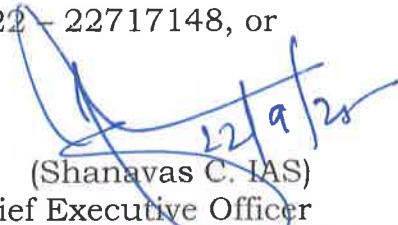
Each candidates must deposit a security deposit (Refundable) of Rs.15,000/- (Rupees : Fifteen Thousand only) through the Demand Draft in favour of "Haj Committee of India Mumbai" at the time of admission.

A copy of the Rules & Regulations and an application form for admission to Hostel is enclosed herewith.

Candidates must bring the following **Original** documents, which shall be returned once document verification is done.

- I. Mark Sheets/Certificates from Std. X to Graduation.
- II. Birth Certificate/School Leaving Certificate.
- III. Copy of Aadhar Card.
- IV. OBC/ST/EWS/Resident of Jammu & Kashmir/BPL/AAY Certificate, if any.
- V. Two **Recent** Passport size photographs.
- VI. Signature of Parent/Guardian is compulsory on the Undertaking Form (enclosed).
- VII. Fitness Certificate from the Medical Practitioner.

For further information please contact on phone 022 - 22717148, or
Email: hajiascgc@gmail.com.


(Shanavas C. IAS)
Chief Executive Officer



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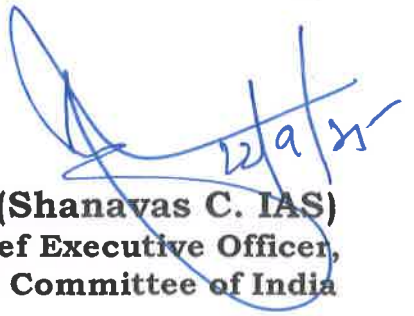
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SELECTION LIST-3

List of Sr. No. 1 to 8 Selected Candidates from the waiting list, for Haj House Residential Coaching Institute (HHRCI), Mumbai.

Sr. No.	Seat No.	Candidates Name
1	00142	SHARUKHAN
2	00287	MUHAMMAD FARAZ
3	00593	MUZAKKIR AHMAD
4	00754	MOHD SAAD
5	00787	SHAHBAZ KHAN
6	01089	HOJEFA POONAWALA
7	01127	AMAAN KAMALUDDIN HAMDULE
8	01445	SHAHAJADKHAN NASIRKHAN PATHAN


(Shanavas C. IAS)
Chief Executive Officer,
Haj Committee of India



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RULES & REGULATIONS

1. Residential (Hostel) facility is provided to Selected Male & Female Candidates with accommodation allotted on separate floors.
2. Students must attend all classes regularly and appear in all the tests conducted by the Centre. In case of absence from classes/tests or unsatisfactory performance, the students may be expelled from Haj House Residential Coaching Institute (HHRCI).
3. Admission to Haj House Residential Coaching Institute (HHRCI) is provisional, and will be confirmed only after satisfactory Performance in the test conducted during the initial two months.
4. Hostel accommodation at Haj House is allotted only to candidates selected for Civil Services Examinations Coaching under HHRCI.
5. Meal plans will be prepared in consultation with students. However, Students are required to maintain the highest standards of hygiene. Mess dues shall be paid in advance at the beginning of each month.
6. Every Students must maintain and observe:
 - a. Strict discipline, peaceful atmosphere and decent behaviour in the Hostel. Shouting, misbehaving, talking loudly and/or causing disturbance in any kind to other Hosteller shall not be tolerated.
 - b. Hostel rooms, lobbies, and common arias must be kept clean and tidy. Any lack of cleanliness should be reported to the Haj House Administration immediately.
 - c. A sprit of friendliness, cooperation, and mutual respect among all residents.
7. Instances of indiscipline and/or misbehaviour shall be dealt strictly. Disciplinary action, including cancellation of admission and forfeiture of the entire deposit may be taken against the defaulting students.
8. Smoking, chewing of tobacco or related substances is strictly prohibited. Consumption or possession of alcohol, drugs, or narcotics is also strictly banned within the Hostel and Haj House premises. Any violation will result in fines, immediate expulsion from the Hostel, and initiation of legal action against the offenders.

9. If a Student is required to remain outside the Hostel for one or more days due to exigencies, he/she must personally submit the **LEAVE APPLICATION** to the Hostel Administration, clearly stating the reason and obtain prior written permission before leaving Haj House. Failure to do so will invite disciplinary action.

10. Continuous absence from the Hostel for three days or more without prior permission shall result in cancellation of admission from the Haj House Residential Coaching Institute (HHRCI).

11. No visitor, guest, relative or outsider shall be allowed into the Hostel premises without prior permission. If any hosteller is found bringing a visitor/Guest into the Hostel Premises or rooms without permission, immediate disciplinary action will be taken against him/her.

12. Every Student must carry his/her Identity Card at all times and produce it whenever demanded by Hostel/HCoI authorities, including Watchman/Security Staff at the Haj House Premises.

13. Every Student is responsible for the safety of his/her belonging. The Hostel/ HHRCI administration will not be responsible for any loss, theft, damage or pilferage of articles, Books or personal belonging within the Hostel premises.

14. Electricity must be used economically and responsibly. Lights, Fans, Geysers, Air Conditioner and other electrical appliances must be switched off when not in use. No Hosteller shall bring or keep personal electrical or electronic appliances such as electric stoves, water heaters, tap recorders, radios, portable TVs, or any other devices in the Hostel. Such Items are strictly prohibited.

15. Hostel furniture and property must be maintained in good condition. Any damage to the building, apparatus, or other property will be recovered from the students responsible.

16. Water taps must be closed when not in use. Water should be used economically and wastage must be strictly avoided.

17. Silence must be maintained all the times within the Hostel premises. Proper and decent behaviour must be observed while residing in or passing through the Hostel.

18. The Hostel/HHRCI Administration reserves the right to remove or expel any Hosteller at any time without assigning any reason. Upon such expulsion, the Hosteller must vacate the Hostel premises immediately.

19. No Hosteller shall convene, hold, address, or attend any meeting of Hostellers for any purpose within the Hostel premises without prior written permission from the Administration. The Administration reserves the right to grant or refuse such permission without assigning any reason.

20. If a student, for any reason whatsoever, discontinues Civil Services examination (CSE) studies or joins any other course or job, he/she must immediately vacate the Hostel.

21. If it is discovered that a Student has obtained admission to the Hostel by false representation, forged, documents, or fraudulent means, he/she shall be immediately expelled from the Hostel.

22. Every Student must vacate the Hostel peacefully and remove all personal belonging on or before the date of expiry of admission. Failure to do so will result in removal of belongings by the administration and forfeiture of the Security deposit.

23. Any Students, whose admission is cancelled, revoked, or who has been expelled shall be denied access to the Hostel premises thereafter.

24. No Students shall have the right to question or challenge any decision of Hostel/HHRCI Administration regarding Hostel matters.

25. All admissions are valid only for the period specifically mentioned in the application.

26. All Students must take their meals in the Hostel Mess and pay the monthly Mess Charges on time. Eating outside the or bringing food into Hostel rooms or other areas is strictly prohibited.

27. All Students are required to attend lectures, meetings, group discussions, Hostel competitions and other activities organized in the Hostel. Attendance at such programmes is compulsory.

28. In case of any grievance the aggrieved hosteller should approach the HHRCI administration for redressal.

29. All Students shall note that they reside in the Hostel at their own will and risk. The Hostel/HHRCI Administration shall not be responsible for any personal problems, losses, or mishaps of any kind.

30. Ragging or any mischievous act of any kind will not be tolerated. Strict disciplinary action, will be taken against offenders as per law.

31. Students shall follow all the rules & regulations currently in force as well as those which may be introduced or amended from time to time in the future.

32. In case of misbehaviour, indiscipline or violation of any rules & regulations, the Hosteller may be removed from the Hostel and his/her deposit forfeited.

33. Hostellers are strictly prohibited from entering the rooms of students of the opposite Gender.

34. The Hostel/HCOI Administration reserves the right to alter, amend, add, or modify any of the rules & regulations at any time, without assigning any reason. Such Changes shall be binding on all Hostellers, who must observe and comply with them.

35. Every Students admitted to the Hostel shall remain in Haj House 24 hours of a day, 7 days a week, and shall not leave the premises without prior permission from the Hostel/HCOI Administration.

36. Any decision or action taken by the Haj Committee of India shall be final and binding on all concerned and shall not be subject to challenge.

Place: _____

Date: _____

Signed by the Selected Candidate: _____

Signature of the parent/ Legal Guardian: _____



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ADMISSION FORM

Academic Year 2025-26

Recent photo
to be pasted

Name of Candidate: _____

Father's /Husband's Name: _____

Date of Birth: _____ Place of Birth: _____ Gender: _____

Blood Group: _____ No.of UPSC CSE Attempted: _____

Occupation & Annual Income: _____

Qualification: _____

Contact No: _____ E-mail: _____

Permanent Address: _____

Date: _____

Place: _____

Candidate's Signature

For office use only

KRC(Library) Seat No: _____ Room No.: _____ Security Deposit: _____

DD No. & Date: _____ Receipt No.& Date: _____

Dr. Sadaqat Ali,
Dy. CEO.(Admin)

UNDERTAKING

I have read and fully understood all the above Rules & Regulation and I undertake to fully observe and abide by all of them.

I have received a copy of Rules & Regulation for my reference.

Signature of the Candidate: _____

Full Name: _____ Mobile No. _____

Email: _____

Place: _____

Date: _____

Permanent Address: _____

Phone No. _____

Parent/Guardian Mobile No. _____

Signature & Name of Parent/Guardian _____